

Southwest Connecticut Mental Health System

JOB OPPORTUNITY

Maintainer (3 Positions)

SW102689, SW102691, SW102693

Plant Operations

REVISED TO REFLECT CHANGE IN SCHEDULE

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: State Employees

Location: Greater Bridgeport Community Mental Health Center, 1635 Central Avenue, Bridgeport, CT

Unit: Plant Operations **Salary:** \$31,893

Job Posting No: SW102689, SW102691, SW102693

Hours: SW102689: 1st shift, 6:30 am - 2:30 pm, Monday through Friday, 37.5 hours per week

SW102691: 1st shift, 8:30 am - 4:30 pm, Monday through Friday, 37.5 hours per week

SW102693: 1st shift, 8:30 am - 4:30 pm, Monday through Friday, 37.5 hours per week

Posting Date: August 8, 2012

Closing Date: August 16, 2012

Duties included but not limited to: Preventative maintenance tasks or minor repair on power tools or equipment, doors, windows, furniture, chairs, selective building systems or equipment. May do simple repairs to leaks on sinks or toilets, change air filters in air handlers, paint, patch walls, hang pictures/bulletin boards/shelves, move furniture. Clean grounds, shovel snow/dirt/stone, cut weeds/brush/shrubs/grass, clean sidewalks/driveways/storm sewers/catch basins, may perform preventative maintenance on grounds keeping equipment. May perform custodial duties as required, may assist in food preparation, serving, distribution of meals and cleaning of kitchen and kitchen equipment in food service area. Performs related duties in any of the areas that they are assigned.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Knowledge, Skills and Abilities: Some interpersonal skills; some oral and written communication skills; ability to follow oral and written instructions; ability to learn policies and procedures; ability to operate, care for and perform minor maintenance on tools and equipment used in daily work; some ability in simple record keeping.

Special Requirement: Must possess retain and carry valid Connecticut Drivers License. Travel is required.

Physical Requirement: Employees appointed to positions in this class must have adequate physical strength, stamina, physical agility, visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

Working Conditions: Incumbents in this class may be required to lift moderate to heavy weights and may be exposed to extreme weather conditions and risk of injury from equipment and assaultive and/or abusive patients and/or clients.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

Gabriela S. Flores, Human Resource Associate

Southwest Connecticut Mental Health System

Human Resources, 97 Middle Street, Bridgeport CT 06604

Fax: (203) 579-6315

Email: SWCMHS.recruit@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.